

## Sharpline Mission

To be the leader in the field of designing / developing / marketing and manufacturing graphic image products. Through team cooperation and superior service, build a safe, secure and profitable business for the benefit of all employees and customers.

## Sharpline Quality Statement

Sharpline is committed to continuous quality improvement of product and process through the review of Sharpline goals, preventative actions and corrective actions. Management shall ensure that the importance of meeting customer, as well as regulatory and legal requirements, is effectively communicated to the organization.

## Expansion Update

Work continues on the expansion and remodel of the Sharpline Wichita facility. After a few delays, the 26,000 square foot addition to the production facility is complete. Work has begun moving all of the equipment from the current Screening department into the new addition. Three presses are now operational after their move, and the rest will be relocated in the next couple of weeks.

The SL24 production equipment will then be relocated into the former Screening area. Once that move has been accomplished and a wall or two is relocated / removed, then the second phase of the construction will begin. HR, Accounting, Sales, Marketing and Art personnel will be moved into the remodeled front offices while Phase 2 takes place. Phase 2 is scheduled to begin after the July 4 holiday.

The expansion and remodel is expected to be completed in the fall of this year. Yeah!

## Birthdays

### JUNE

Rex Fry	6/10
Enza Dreyer	6/12
Hoa Tran	6/13
Jonathan Oberg	6/14
Maria Mata	6/17
Mark Bybee	6/18
Alivia Snyder	6/19
Juana Fitch	6/19
Vernell Johnson	6/19
Dominick Kelley	6/19
Shy Shields	6/20
Michael Karcher	6/20
Thi Bao Pham	6/21
Phyllis Bandasack	6/21
Kody Bissantz	6/24
Brian Brummett	6/24
Eric Snyder	6/25
Karen Ray	6/25
Jennifer Curry	6/26
Thuy Tran	6/26
Jackie Bailon	6/27
Phung Lai	6/28
Jim Kasper	6/28
Sandra Gonzalez	6/30
Thao Truong	6/30

## Birthdays

### JULY

Denise Handy	7/01
Dayzi Phu	7/01
Michael O'Connell	7/02
Tressa Mashaney	7/03
Teresa Roberts	7/05
Ashley Focht	7/05
Goretty Favila	7/06
Tom Adams	7/07

## Safety Bingo

As of Friday, June 3rd, 1st shift has gone 41 working days without a reportable injury. 2nd, 3rd, and Weekend shift have gone 49 days.

### Safety Bingo Winners:

<b>1st Shift</b>	
Teuanechit Banh	\$25
Somphone Kaska	\$50
<b>2nd Shift</b>	
Thu Oanh Stites	\$25
Kimmy Truong	\$50

## New Hires

### 1ST

Ruben Lara	Screening
Laura Melendez	Finishing
Rosa Silva	Finishing
Litzy Perez	Finishing
Lucas Kanady	Marketing
Alivia Snyder	Finishing
Karla Henke	Crystal Cap
Sydney Handy	Finishing
Eva Delgado	Sheeting
Maria Snyder	Screening

### 2ND

Sophia Vaughn	Finishing
Lupita Hernandez	Finishing
Noor Al Hameedawi	Roll Packaging

# Anniversaries

## 5 YEAR

John Le 5/08  
Yen Nguyen 5/22  
Jeremy Van Ness 6/19  
Tiffany James 6/19  
Ashley Berryhill 6/19

## 10 YEAR

Felicitas Avalos 5/09  
Goretty Favila 6/11

## 30 YEAR

Brad Trombley 6/30

Sharpline OTC	PAST 4 WEEKS			
OTC GOAL - 95%	89.70	86.73	93.87	92.31
AUTO BACKORDERS < 25	14	18	15	14
CM ORDERS % > 28 DAYS	73.4	78.5	78.0	78.2
CM ORDERS % > 42 DAYS	15.9	26.4	36.6	20.5
CM ON TIME GOAL: > 95%	96.35	97.36	96.79	95.13
YIELD GOAL: 97%	96.9	96.2	95.8	96.1

## Holiday Schedule

**July 4th:** Sharpline will be closed on Monday, July 4th and will pay 8 holiday pay to all eligible employees.

**2nd Shift** employees who normally work 10 hour shifts will work 8 hours on Tuesday, July 5th – Friday, July 8th.

**Weekend Shift** will be off Sunday, July 3rd and will work the normal scheduled shift on Friday, July 1st and Saturday, July 2nd.

## Must Haves For Home Safety

*Home safety is an important yet often overlooked form of preventive care. Being prepared helps you respond more quickly and easily when an unexpected emergency arises. Here are a few basic must-haves to get you started:*

### Fire Extinguishers

Place a fire extinguisher in each area of your home where there is a heat source, and consider taking a fire safety class in your community.

### Smoke Alarms

Make sure your smoke alarms are in good working order and replace batteries regularly. If your home has more than one story, it is also a good idea to have fire ladders accessible, especially in bedroom areas.

### Fireproof Safe

Protect important documents, such as passports, wills, jewelry, birth records, and cherished heirlooms in a fireproof safe.

### Emergency Menu

Keeping a shelf-stable food supply is essential in case of a power outage, storm, or other emergency. It helps to choose foods that you consume regularly, so you can rotate through them throughout the year. Remember to check supplies periodically for any expired items.

### Portable Battery Starter

Having a backup power supply will ensure that you can still place emergency calls during an extended power outage. As a bonus, many models can also be used to restart your car battery.

### First Aid Kit

Check your first aid kit regularly to make sure it is fully stocked, and replace any expired or damaged items.

### A Plan

Sit down with your family to make sure everyone knows what to do and where to go in various emergency situations, such as fires or tornadoes.

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*Being prepared for emergencies will help ensure that you have what you need to keep your family safe and healthy.*

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An ISO 9001 Certified Organization