

## Sharpline Mission

To be the leader in the field of designing / developing / marketing and manufacturing graphic image products. Through team cooperation and superior service, build a safe, secure and profitable business for the benefit of all employees and customers.

## Sharpline Quality Statement

Sharpline is committed to continuous quality improvement of product and process through the review of Sharpline goals, preventative actions and corrective actions. Management shall ensure that the importance of meeting customer, as well as regulatory and legal requirements, is effectively communicated to the organization.

## Holiday Schedule

### Memorial Day

Sharpline will be closed on Monday, May 30th and will pay 8 hours holiday pay to all eligible employees.

**2nd Shift** employees who normally work 10 hour shifts will work 8 hours on Tuesday, May 31st – Friday, June 3rd.

**Weekend shift** will be off Sunday, May 29th and will work the normal scheduled shift on Friday, May 27th and Saturday, May 28th.



## Safety Bingo

As of Friday, February 25th, 1st shift has gone 33 working days without a reportable injury. 2nd, 3rd, and Weekend shift have gone 509 days.

### Safety Bingo Winners:

#### 1st Shift

Gwen Hunt, Express Graphics	\$25
Natalie Whitney, Screening	\$25
Lena Greenlee, Screening	\$25

#### 2nd Shift

Thu Oanh Stites, Sheeting	\$250
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## Birthdays

### MARCH

Armando Soriano	3/03
Sandie Ebling	3/07
Becky Clevenger	3/08
Maricela Delgado	3/09
Samantha Humphrey	3/11
Chris Meloy	3/14
Mila Ramirez	3/14
Colton Rousseau	3/15
Dow Gayasit	3/15
Eric Lumbreras	3/16
Bill Sanders	3/17
Pat Mace	3/17
Khuong Nguyen	3/18
Thanh Nguyen	3/20
Natasha Tussey	3/20
Maria Marroquin	3/21
Miho Avila	3/23
Arturo Herrada	3/29
John Suffield	3/31

## Birthdays

### APRIL

Tom Fry	4/03
Cece Sonexarth	4/04
Imelda Villagrana	4/07
Mai Hoa Nguyen	4/07
Brandi Rhodes	4/08
Thanh Vuong	4/10
Manh Hung Tran	4/10
Earl Wheeler	4/10
Lina Rattana	4/11
Claudia Flores	4/11
Enelida Cruz	4/12
Tuoi Pham	4/13
Leah Williams	4/15

## New Hires

### WICHITA FACILITY

#### 1ST

Maria Aguilera	Crystal Cap
Miho Avila	Engineering
Jackie Bailon	Crystal Cap

#### 2ND

Leon Nguyen	Express Graphics
Hoang Trinh	Screening

# Anniversaries

## 5 YEAR

Claudia Flores 3/26  
Sandie Ebling 3/26

Sharpline OTC	PAST 4 WEEKS			
OTC GOAL - 95%	88.69	83.69	83.29	83.49
AUTO BACKORDERS < 25	22	18	16	11
CM ORDERS % > 28 DAYS	97.9	92.0	87.0	80.2
CM ORDERS % > 42 DAYS	26.7	15.0	12.4	20.4
CM ON TIME GOAL: > 95%	91.96	92.46	91.09	92.10
YIELD GOAL: 97%	96.3	96.4	95.0	96.0

## How to Recharge Your Body and Mind

Do you feel overwhelmed? It may be a sign that you need to recharge. Endless to do lists, double-booked calendars, and ongoing family responsibilities can leave you feeling depleted. Burnout can creep up quickly, and often at the most inconvenient times. That is why it is essential to create space to recharge your body and mind on a regular basis.

***Here are some things you can try when you need to recharge:***

### Do therapeutic yoga

Therapeutic yoga has been shown to improve flexibility, strength, and even lung function. The movements commonly associated with yoga also help relieve muscle tension.



### Take a cold shower

Being immersed in cold water causes blood vessels to constrict, thereby increasing blood flow. This increases the amount of oxygen that gets supplied to your cells, and helps remove toxins more quickly. Athletes are known to use ice baths and cold showers as a way to speed up the post-workout recovery process.



### Get some nature therapy

Spending time outside in nature, sometimes referred to as forest bathing, has shown promising results with reducing depression, anxiety, and fatigue. The simple act of taking a walk outside can be an effective way to clear your mind and find creative solutions to problems.



### Sleep

Getting at least seven hours of restful sleep each day is essential for good health. Sleep enhances cognitive function, which is essential for good problem-solving and reasoning skills.

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***Take some time to experiment with different recharging strategies to see which ones are the most effective for you.***

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